


MEMBERSHIP POLICY

1. Tilehurst Junior Youth Club is a membership organisation.
2. Membership will be offered to children living in Reading.
3. Guests in school years 4, 5, and 6 may attend at the discretion of the Coordinator. They will be signed in by a member.
4. Applications for membership will be considered from young people in school years 4, 5 and 6.
5. Young people who are existing members and attending regularly may re-apply for continued membership at the start of school year 7.
6. Applications from young people outside the Junior Club age range will be referred to Reading Borough Council's West Area Youth & Community Officer.
7. The attendance ceiling on youth club nights is 75. No child will be admitted once the attendance ceiling has been reached. These limits may be reduced at the discretion of the coordinator.
8. Annual Subscriptions are due on 1st September each year.
9. The level of annual subscriptions and nightly charges will be determined by the Management Committee.
10. When young people have reached the upper age limit they will be referred to Reading Borough Council's West Area Youth & Community Officer.
11. Membership may be suspended or withdrawn if any young person behaves in a violent or disruptive way; does not comply with staff instructions, contravenes the Junior Youth Club's Health & Safety Policy, puts staff / members or visitors at risk.
12. The club is open from 7pm to 9.30pm each Friday evening.
13. Parents / Guardians are responsible for ensuring that their children arrive and are collected safely at the end of each Club session.
14. Parents / Guardians are expected to collect their children from inside the youth club.
15. No child will be allowed to leave the premises until the end of a Club session unless they are collected by a parent.
16. The membership will comprise of maximum of 175 young people. When the membership is full, a waiting list will be introduced.
17. It is the responsibility of Parents / Guardians to ensure that their child can be admitted.
18. It is the responsibility of Parents / Guardians to ensure that they can be contacted in an emergency.
19. All matters concerning the Junior Youth Club Membership Policy are at the discretion of the coordinator. Appeals may be made to the Management Committee.
20. The Management Committee cannot be responsible for replacing lost or damaged items. Money must not be left in coats / bags that are unattended. No valuables should be brought onto the premises.
21. The Junior Youth Club has volunteers/staff trained in basic first aid only. If your child has a medical condition that requires specialist treatment or care, it is the responsibility of the parent to inform the coordinator on the membership form so that a risk assessment can be carried out before accepting the child's membership. It is also the responsibility of the parents of guest children to inform the coordinator of any medical conditions requiring special treatment/care.



This policy was adopted at a meeting of	Tilehurst Junior Youth Club	(name of provider)
Held on	<hr/> 1 st May 2019	(date)
Date reviewed	<hr/> 1 st May 2020	(date)
Signed on behalf of the management committee		
Name of signatory	<hr/> Peter Capel	
Role of signatory (e.g. chair/owner)	<hr/> Committee Chair	